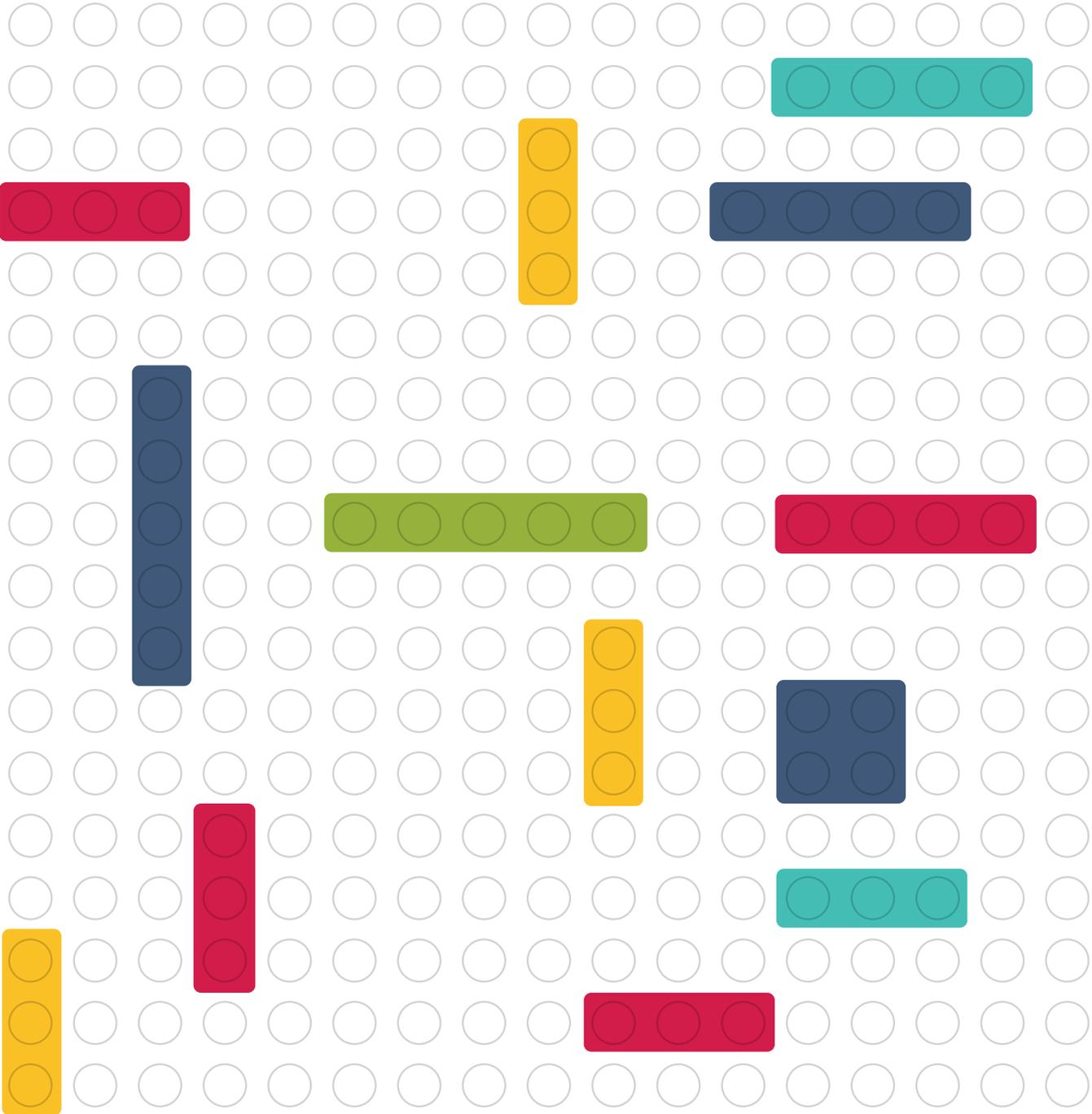


# AGILE

## Guide for Spaces and Products

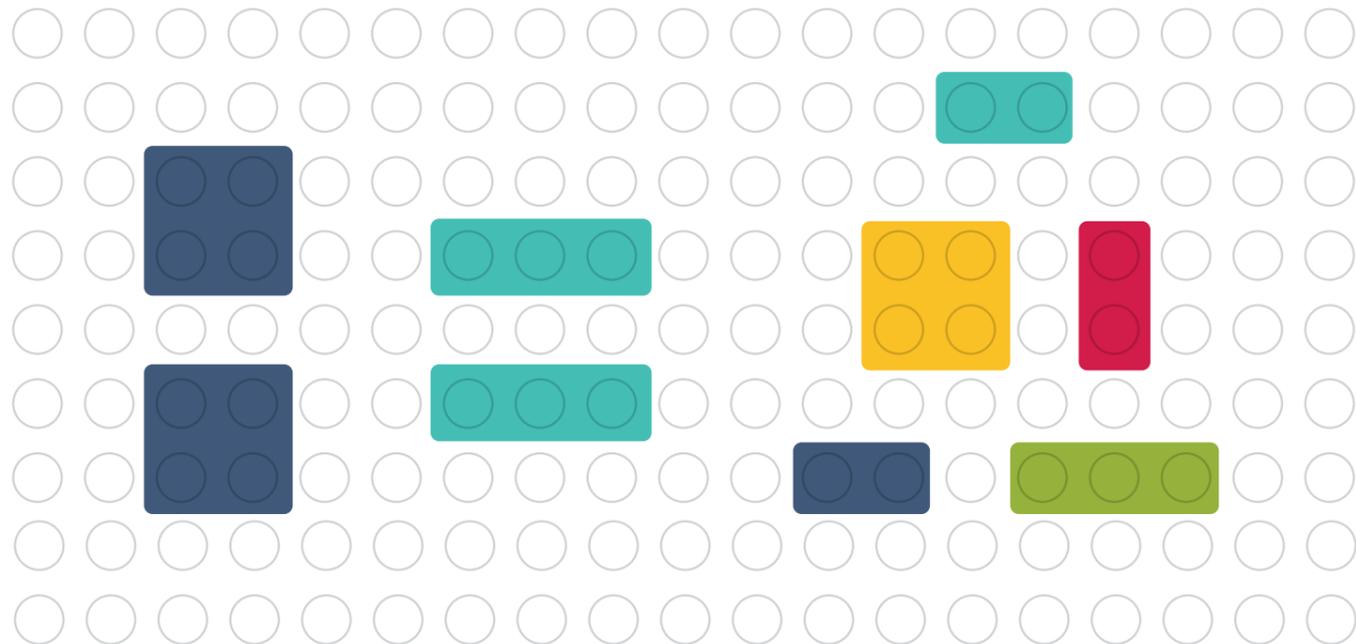


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# 01.

## Times change and companies must change with them



The opportunities that new technologies have opened and the need to take care of people's health has forced to rethink everything that up until now has been taken for granted, modifying life and work styles in favour of others more human and sustainable

2021 inherits from 2020 life, work and socialisation styles very different from those known so far, where spaces and uses traditionally sectorised such as homes: associated with private life and rest. Offices and coworkings, conceived as places to work and establish synergies; Or the tertiary sector, for recreation and socialisation have had to reinvent themselves to adapt to some boundaries now blurred

Therefore, **new horizons are opened through mixed formulas for remote and presential work, a hybrid duality that is here to stay.**

In this sense, the new work methodologies and the conditioning factors of the new normal are having and will continue to have a transformative effect in workspaces too. From considering offices only offices, residential only residential, and retail only retail, **now the protagonist is a mix of uses.**

These different modalities can be efficient and compatible if you have the necessary mindset and tools to do so. Work in hybrid is a trend and a reality. Although many administrative and management tasks may be viable remotely, yet co-create, develop a product or service as well as boost team creativity throughlibertad socialisation will still require certain presence. Of course, projects and results will be strengthened more and more providing responsibility, freedom and more confidence for the user.

Well-being will also contribute to **personal development and presential work through design and equipment of the spaces.**

Various studies carried out by Actiu throughout 2020 revealed that a 77% of people being surveyed affirmed that the worst part of remote work was the lack of socialisation and personal relationships. Maybe that's why 73% of the people asked would prefer to go back to their work environment in the office but working remotely some day a week.

For this reason, the considered traditional offices have been evolving and pushing corporate **well-being whilst gearing towards safe, flexible, agile and smart work environments to attract talent and make the most of presential work.**

Precisely health care in the work space goes through ergonomics, design and quality in the manufacture of the professional furniture that we use to work, but also for its versatility.

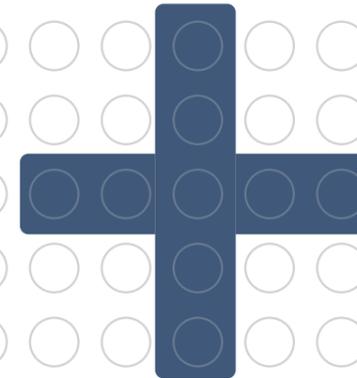
The objective is to generate added value through user experience, which motivates the worker to go to the office, where design and maximum performance of space plays a fundamental role.

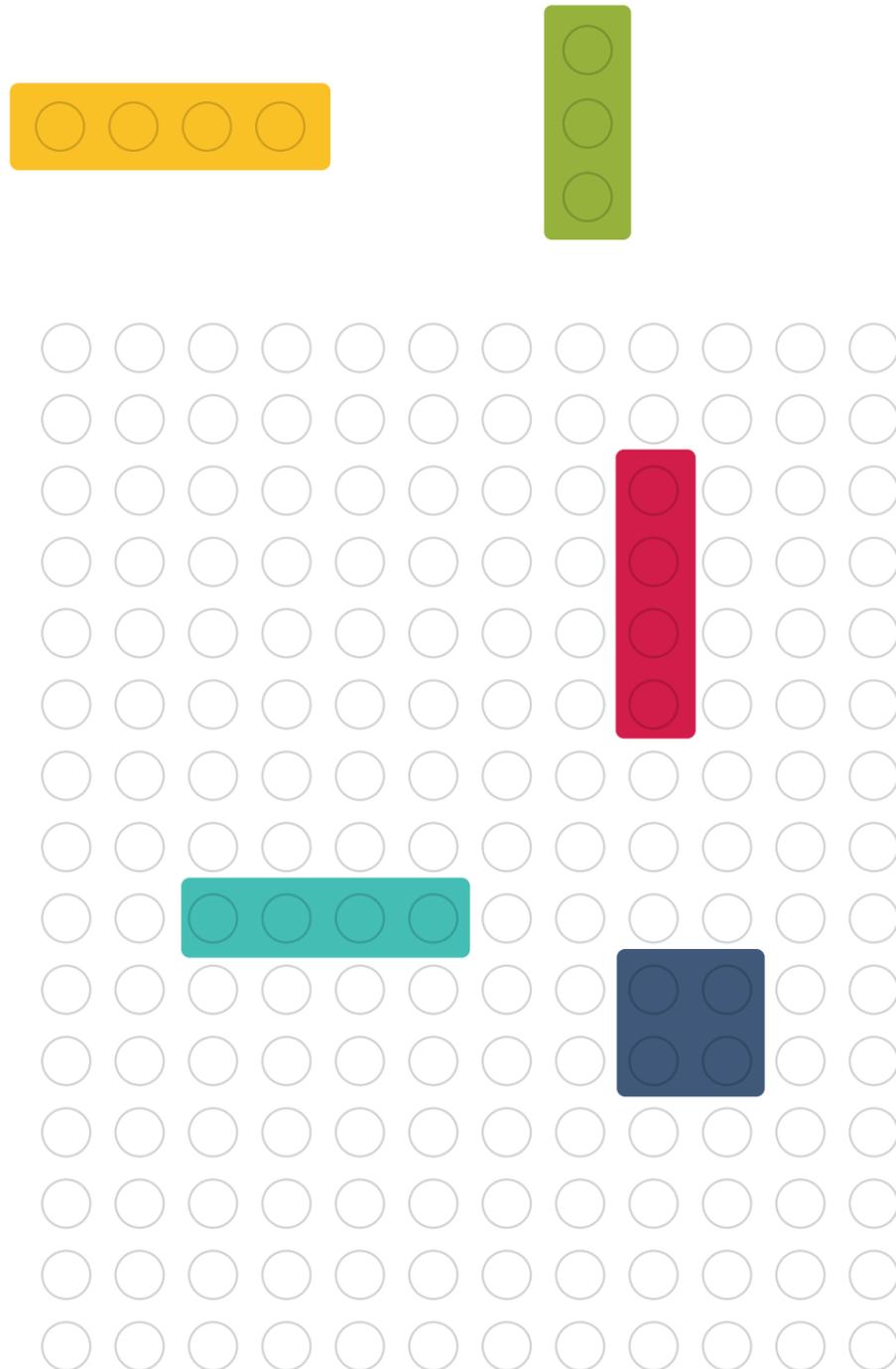


02.

# More office inside your own office

How many offices fit inside your office? The Agile Methodology allows you to create multiple locations and types of workstations to adapt the space to preferences and activities that perform your teams in every moment.





## At the Office, Agile designs have become the solution reference to create an environment that improves optimal productivity.

The hierarchical concept of traditional offices, in those that each employee spends eight hours a day sitting at his workplace and typing on his computer are increasingly a thing of the past.

The new global challenges are forcing companies to transform. to modify its structure, its processes, its equipment and their own spaces to achieve a more agile and more flexible work system.

It's a new approach to work that abandons rigidities and default **patterns to focus on what is relevant: ideas, projects and people.**

This way, new methodologies emerge that promote flexibility for the sake of creativity and well-being.

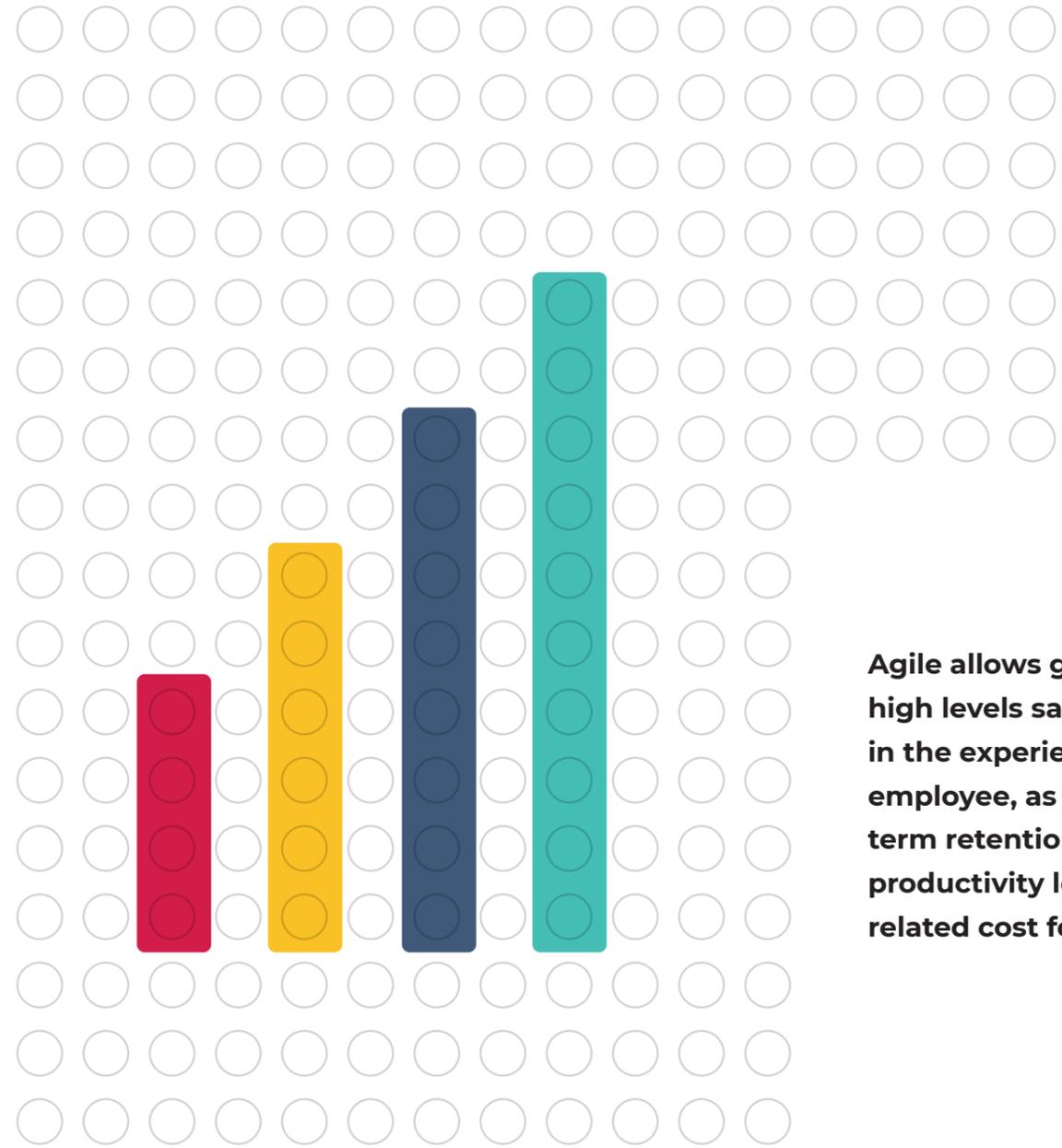
These seek to **create value and innovation from intelligent collaboration between people and technologies.** From this the importance that members of a team continue to have an space that is theirs, where they can share their talent and creativity.

Therefore, companies must encourage this contact and presential collaborative work that is irreplaceable, with the maximum health and safety guarantees.



# 03.

# Gets better at all levels



Agile allows generate high levels satisfaction in the experience of employee, as well as longer term retention, reduced productivity loss and other related cost for employers.





# What is it Agile?

As a result it appears Agile Methodology, which is based in the trust and responsibility of each team member. **It implies to prioritise projects and results, apportioning autonomy, freedom and flexibility.** It promotes that each member of staff can work when, where and how they want in a cross-sectional manner focusing on targets.

It is a change in business culture that impacts directly in the design of corporate spaces, optimising and making them profitable **with adaptable and versatile furnishing solutions, capable of responding to all the needs of uses.**

Agile seeks to provide the necessary framework to generate processes that favour the effectiveness of organisations in the midst of transformation or adaptation to the current context and their ability to adapt to changes, always focusing on comfort, safety and health care for people.



# The Benefits of Agile in the workspaces.

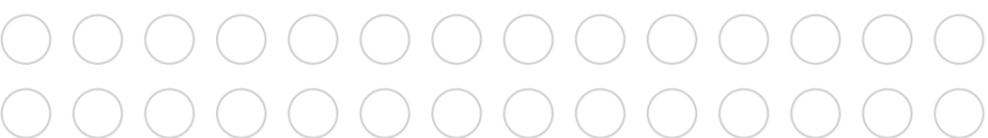


The workspace has a lot to contribute in the transformation of companies. **Conception and distribution of space, as well as the choice of furniture must respond to that need for flexibility** and the specific requirements to each company and each team.

Therefore, the **Agile methodology** requires **dynamic spaces and elements** to boost productivity as well as people's well-being. Those environments allow employees to work in a cross-sectional way and provide for them all the necessary tools and technology.

**These agile spaces have a positive impact in keeping people, as well as in the collaboration, productivity and general well-being. Also in the profit and optimisation of each square meter.**

This philosophy also responds to the concept **Cool Working by Actiu**, which identifies different areas within a workplace such as: concentration, privacy, socialisation, collaboration and learning. With a flexible mindset and turning to versatile furniture and auxiliary elements that give response to these new uses, it is possible to configure an agile work environment in a simple and multipurpose way in any corporate setting as well as in third spaces.





# 04.

## **AGILE COLLECTION**

**by ACTIU** is a set of solutions to adapt offices to new Agile methodologies

# Caddy

Freestanding screen on castors for receiving TV/monitor up to 65" and with a maximum load of 35kg including power frame for integrated connectivity. It can be offered in melamine finish or fully upholstered, providing in turn a sound absorbing solution.

Flat screens are easily installed in the Caddy through the VESA perforations that are built into the surface by minimizing the mounting depth of the monitor.

It offers different solutions and accessories which provide the product of a maximum functionality; such as cable hangers, integrated portholes on the back panel or even optional cable trays.



# Caddy 500

New range of freestanding and versatile screens on castors which allow the partition of the space into different areas by creating ephemeral micro-architectures. Therefore, it helps to improve the work area flexibility as the Caddy 500 can integrate whiteboards and interactive displays by increasing its own operability. It also offers the possibility of integrating optional accessories as decorative trays.



The possibility of incorporating an upholstered finish enhances its quality sound absorbing and creates a better acoustic privacy. The castors with breaks ensure mobility and stability.



# Grada



A new concept of grandstands that enables to redesign the space quickly and efficiently. His modular essence and incorporation of wheels energize the workspace and allow you to create new areas easily.

It offers each team the possibility to adapt their own space to their needs, hence it can be also configured as a bank, platform or shelf, depending on the situation.



## The Grandstand allows to redesign the space.

Each module incorporates additional storage space and can be complemented with other additional elements such as cushions or poufs due to offer a bigger comfort

# Acoustic panels



## Acoustic decoration

Acoustic and decorative panels to improve working conditions specially in open spaces. Thanks to the fabric and inner foam we can create a higher acoustic ambience.

Its right angles allow the panels to be used individually or as a grid by generating very warm and comfortable environments. They are also available in a wide range of fabrics and colors and allow us a very easy installation.





# Auxiliar table



## An irregular shape table inspired by the nature.

An asymmetrical table inspired by the nature. It is defined by having smooth lines and a rounded design due to fit into different informal work environments, being combined with soft seating solutions thanks to the different heights.

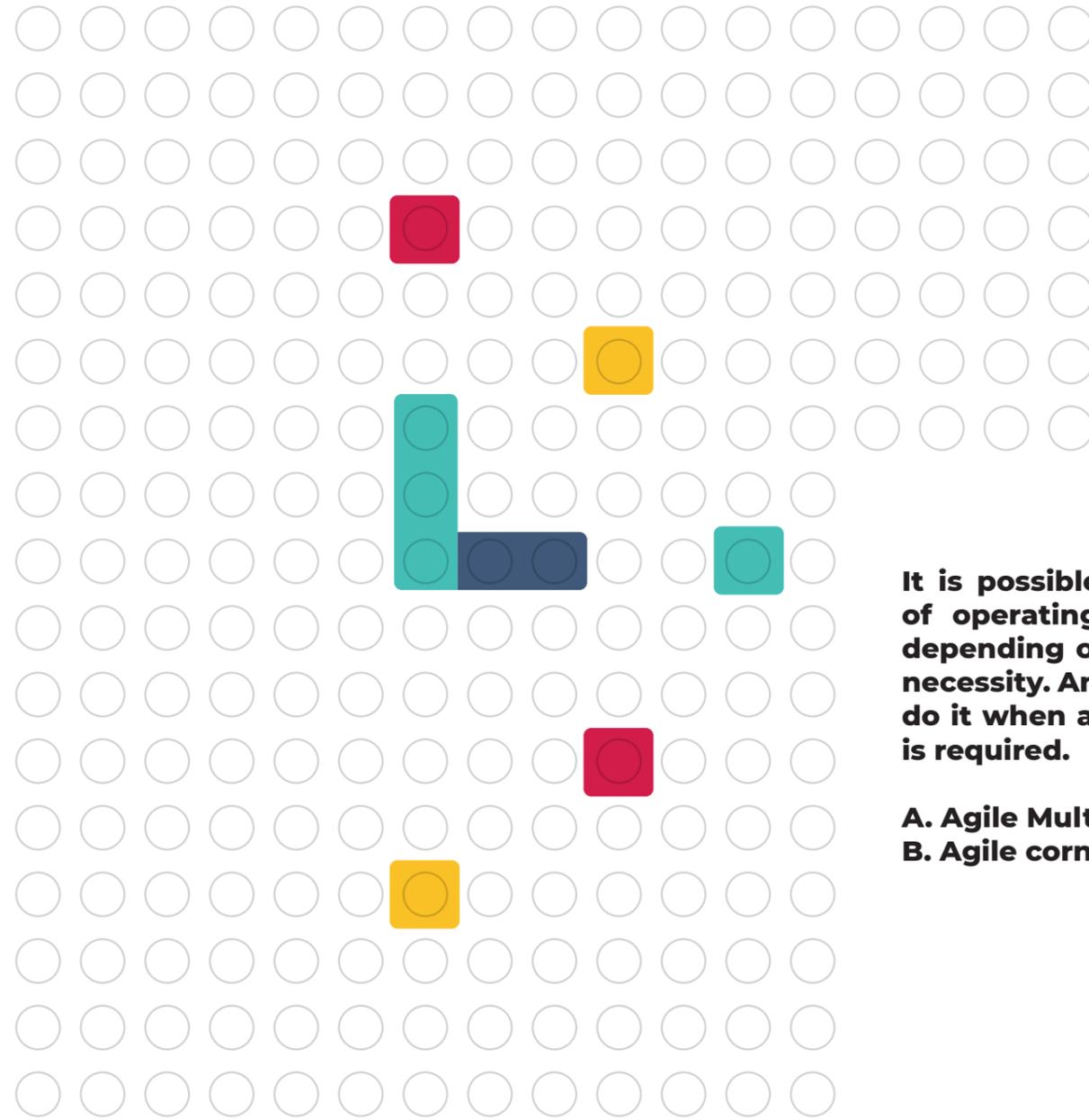
It offers different possibilities of use such as writing or just basic interactive works.





# 05.

# Spaces always ready for each situation



It is possible to adopt new ways of operating in the workspaces depending on the moment or the necessity. And yes, it is possible to do it when an immediate solution is required.

- A. Agile Multifunctional space
- B. Agile corners

# AGILE

## Multipurpose



Defining and designing a workspace involves reflection about its uses and the diversity of tasks that will be performed in that environment. We must think about the needs of the people who are going to work on it, from the point of functionality, collaboration and physical and mental well-being.

This common space must be conceived for the team to count, at any given moment, with the necessary tools and furniture to develop their day with comfort.

Thus, layout and furniture must be able to accommodate all kinds of tasks and meetings attending to the different work styles: concentration, privacy, socialisation, collaboration and learning. Individual tasks, meetings and video calls, lunch break, collaborative work, or team meetings, all of them can happen in the same space.

This way, space and furniture design become solutions at the service of a more flexible, dynamic and creative way to work that allows the whole team to address new projects from an open mindset and to the organisations to optimise workspaces.



# Multipurpose Agile spaces

## Configurations



Walking line

**COLOURED PRODUCT**  
Configurations that work as static spaces where new environment solutions are created around by covering the specific needs of each moment.

**WHITE/BLACK PRODUCT**  
Product which can help to complement the spaces due to endow the ambience with a maximum versatility.

### Multipurpose Agile spaces

8:00 - 10:00

10:00 - 13:00

13:00 - 13:30

13:30 - 18:00



8:00 - 10:00

We start the day with part of the team having a quick meeting to check the daily progress (1). There are also some other colleagues who just started working in their own tasks (2).



*Plants or green elements in the space contribute to the wellness of people*

## Multipurpose Agile spaces



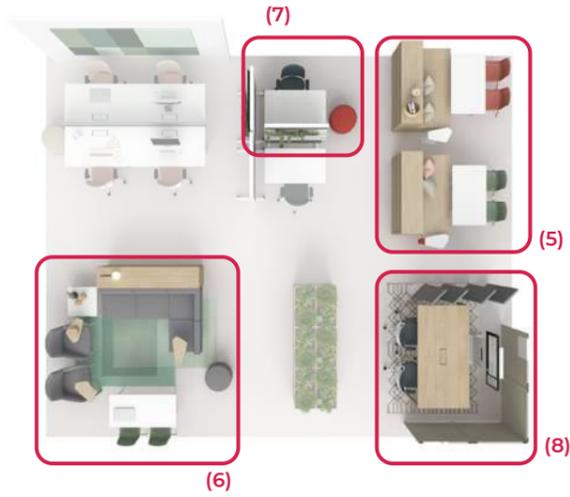
10:00 - 13:00

There is a brainstorming meeting in this area to start working in a new project (3), at the same time it has being created an area where attending two collaborators who came in to review other tasks (4).



*Drinking water during the day,  
it helps to grow up your efficiency*

### Multipurpose Agile spaces



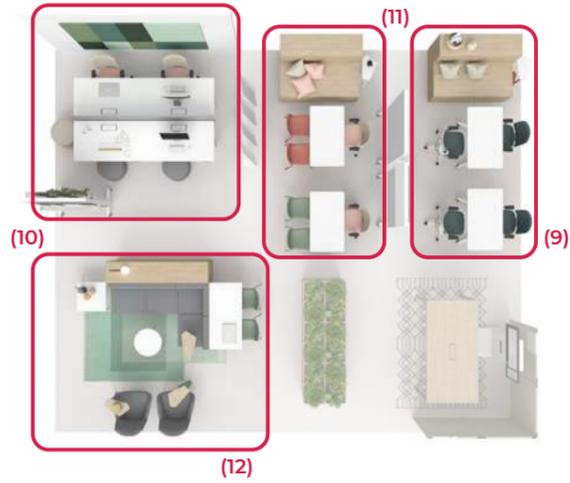
13:00 - 13:30

We have generated two different zones for having a break: one has been created with the grandstand element and the other one in the soft zone (5/6). There are other secondary spaces where doing private negotiations (7) while two other colleagues just enjoy watching a program on the TV (8).

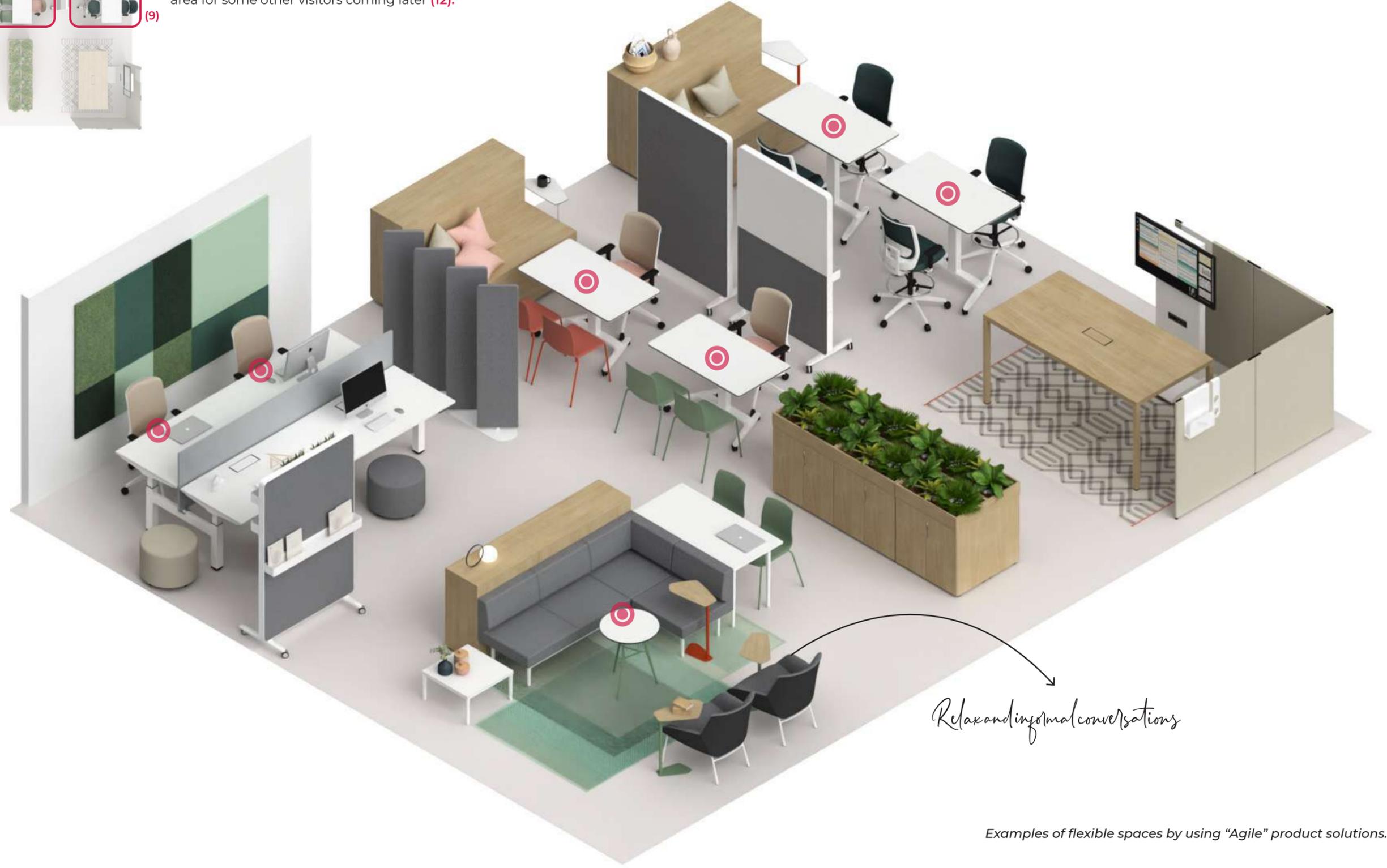


*Upholstered panels to improve the acoustic*

## Multipurpose Agile spaces



**13:30 - 18:00**  
 There is a training lesson in a private area created for this purpose (9). There are two classmates who continue with their daily tasks (10). Another two colleagues are receiving some informal visits (11). A temporary zone has been created as reception area for some other visitors coming later (12).



*Relax and informal conversations*

● Activity Zones

Examples of flexible spaces by using "Agile" product solutions.

Operative Area 8:00 ○ ○ 10:00



Social Area

10:00 ○ ○ ○ 13:00



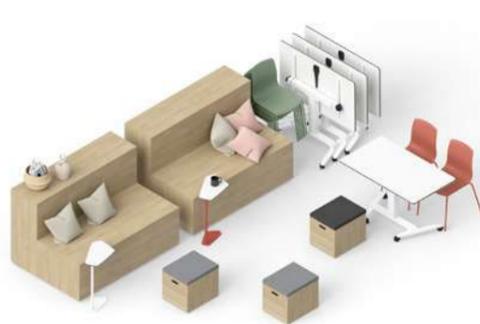
Collaborative Area

13:00 ○ 13:30



Training Area

13:30 ○ ○ ○ ○ ○ 18:00



## Multipurpose Agile spaces

Configurations



Walking line

### COLOURED PRODUCT

Configurations that work as static spaces where new environment solutions are created around by covering the specific needs of each moment.

### WHITE/BLACK PRODUCT

Product which can help to complement the spaces due to endow the ambience with a maximum versatility.

## Multipurpose Agile spaces



The product contributes to win more flexibility and enables the quick creation of different areas in order to commit daily needs. Flexible areas for different purposes have been built thanks to all the product which can be easily adapted and transformed.

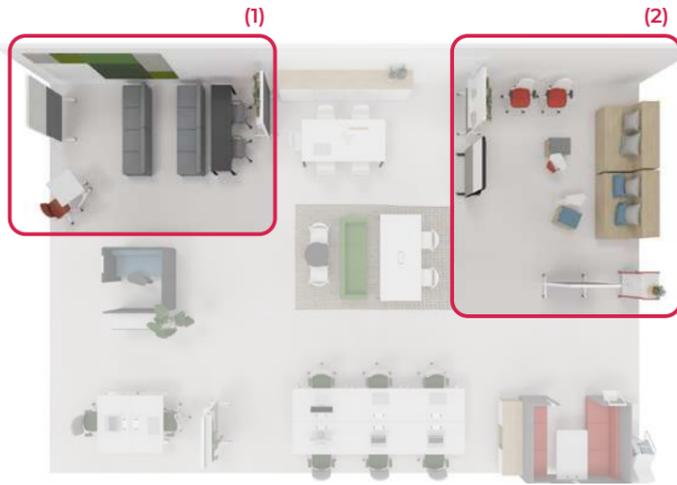


*The ergonomics benefits the relationship between the user and the space*

● Activity Zones

Examples of flexible spaces by using "Agile" product solutions.

### Multipurpose Agile spaces



Two zones are configured to attend some training and collaborative tasks (1/2). The operative area has been moved to the bottom due to generate a social area in the center for having some break and informal chat without losing operational capacity.



*Versatility and functionality*

## Multipurpose Agile spaces



One day a week, part of the space is transformed into a conference area (3), where external teams come to expose their proposals and situation. This area could also be rented to achieve different acts so we can make the space even more profitable.



*Static and privacy solutions*

Monday to Friday



Tuesday



Friday



Monday to Friday



Tuesday



Friday



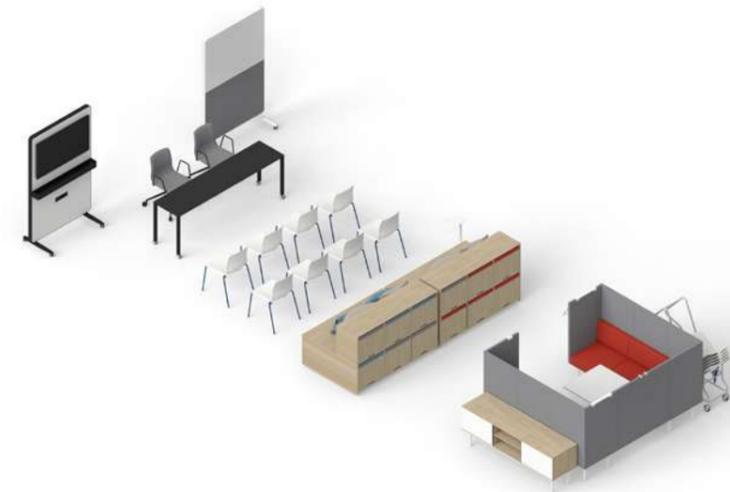
Monday to Friday



Tuesday

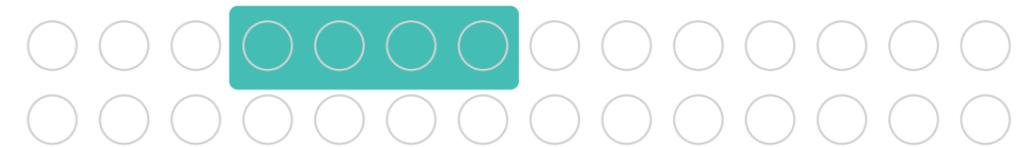


Friday





# AGILE Corners



Operative spaces require of professional tables and chairs so their users can develop their work with the maximum guarantee of comfort and well-being. But these tables and chairs also need auxiliary elements that serve as support in tasks of all kind.

Mobile and adaptable elements that allow to reconfigure a work space in an easy, quick and comfortable manner, depending of the needs of the day or of the moment.

Agile Corners can thus be generated in a few minutes. To organise a work meeting, gather the team around a screen for a video call, attend a training course or even organise a small event simply modifying the configuration of certain elements.

Storage solutions, divider and easily movable furniture have a double mission: to be a support for daily tasks as well as to create new agile environments that allow carrying out jobs in the most comfortable and efficient way possible.



# Agile corners

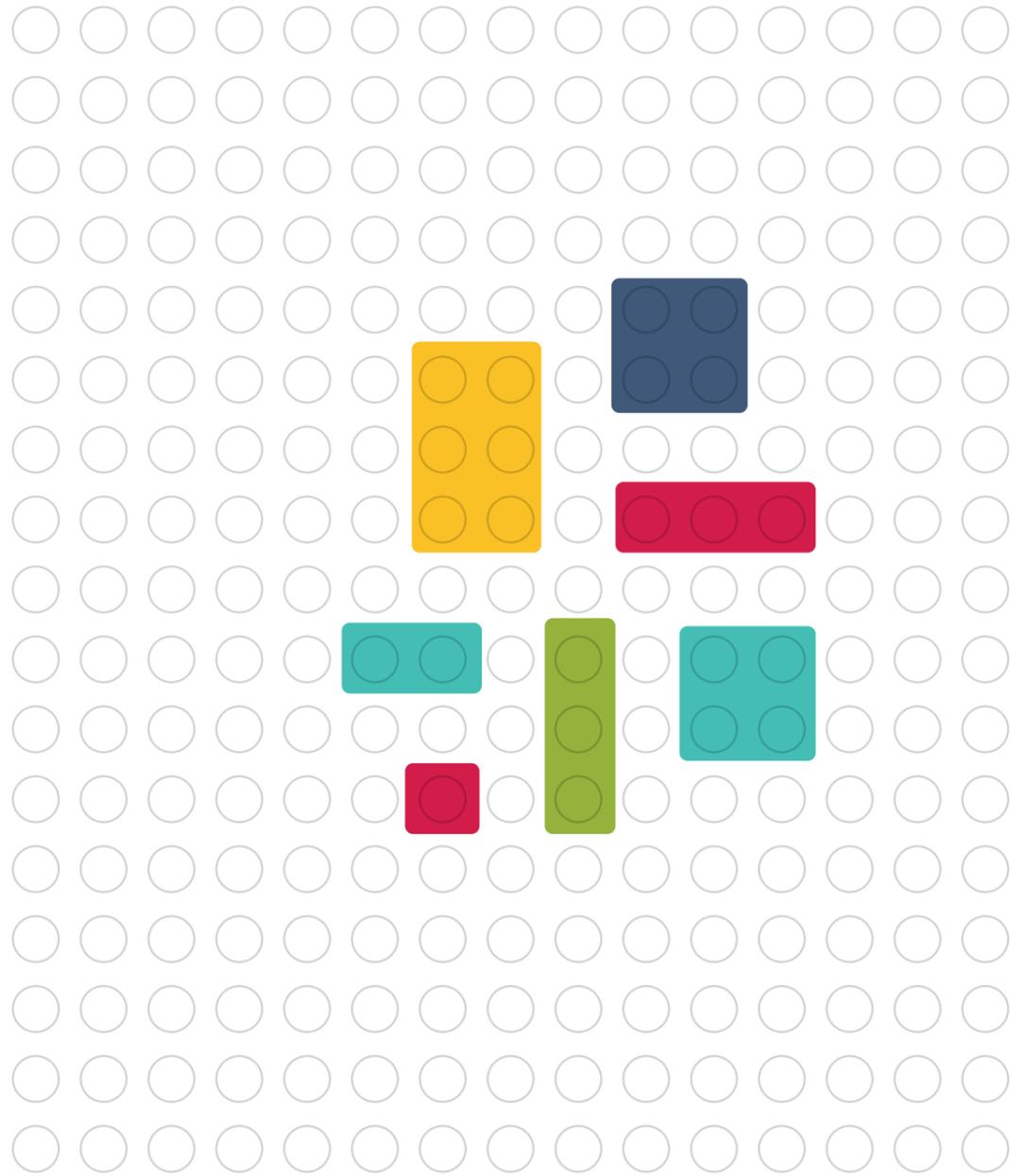
Operative floor



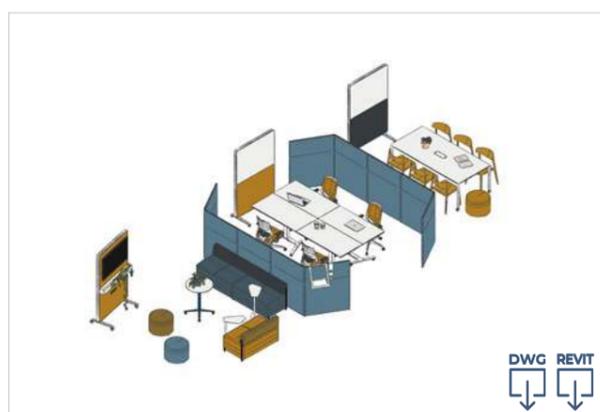
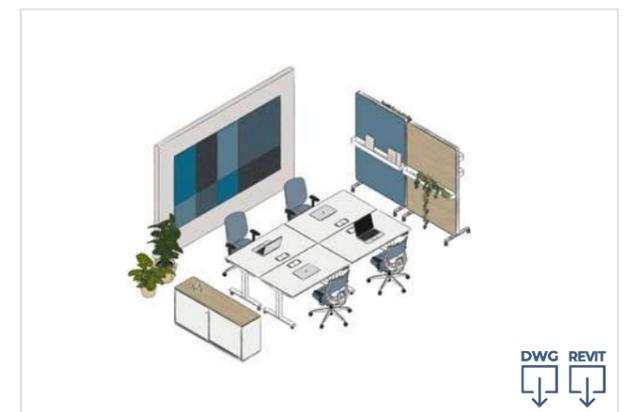
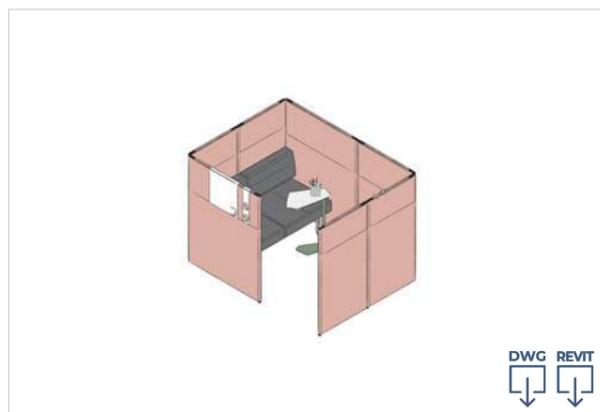
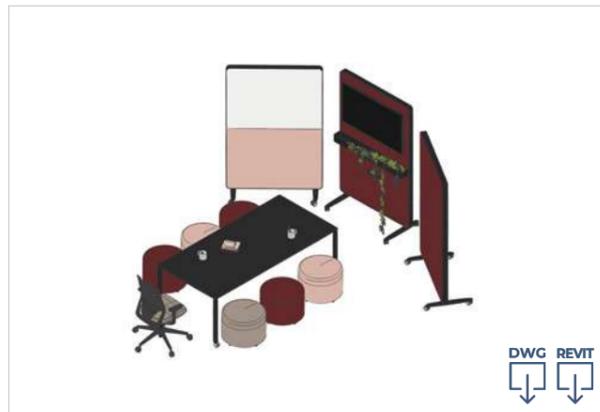
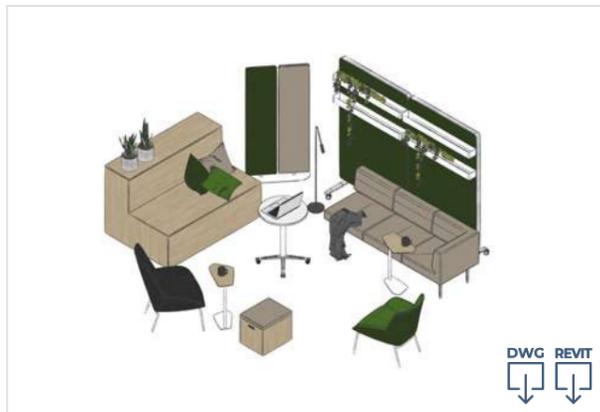
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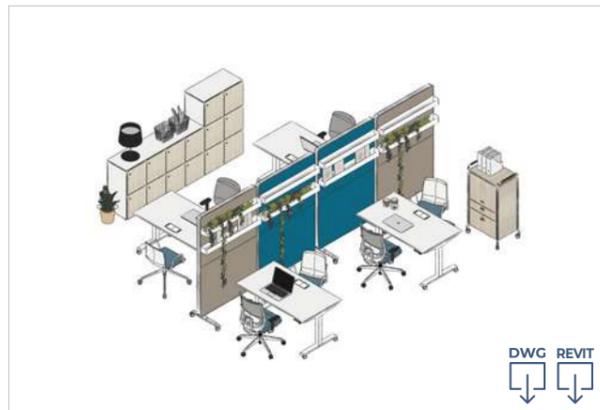
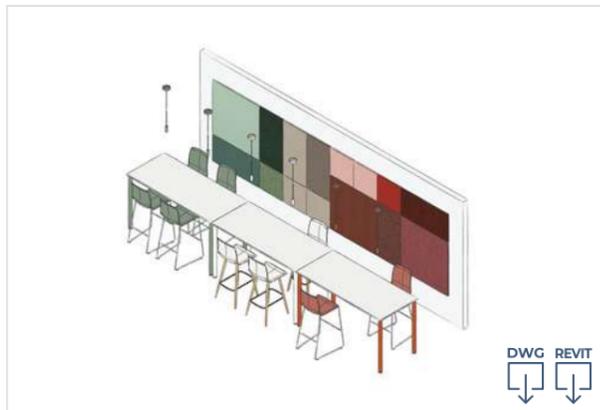
# Inspiration catalog.

Agile  
environments.



# Inspiration

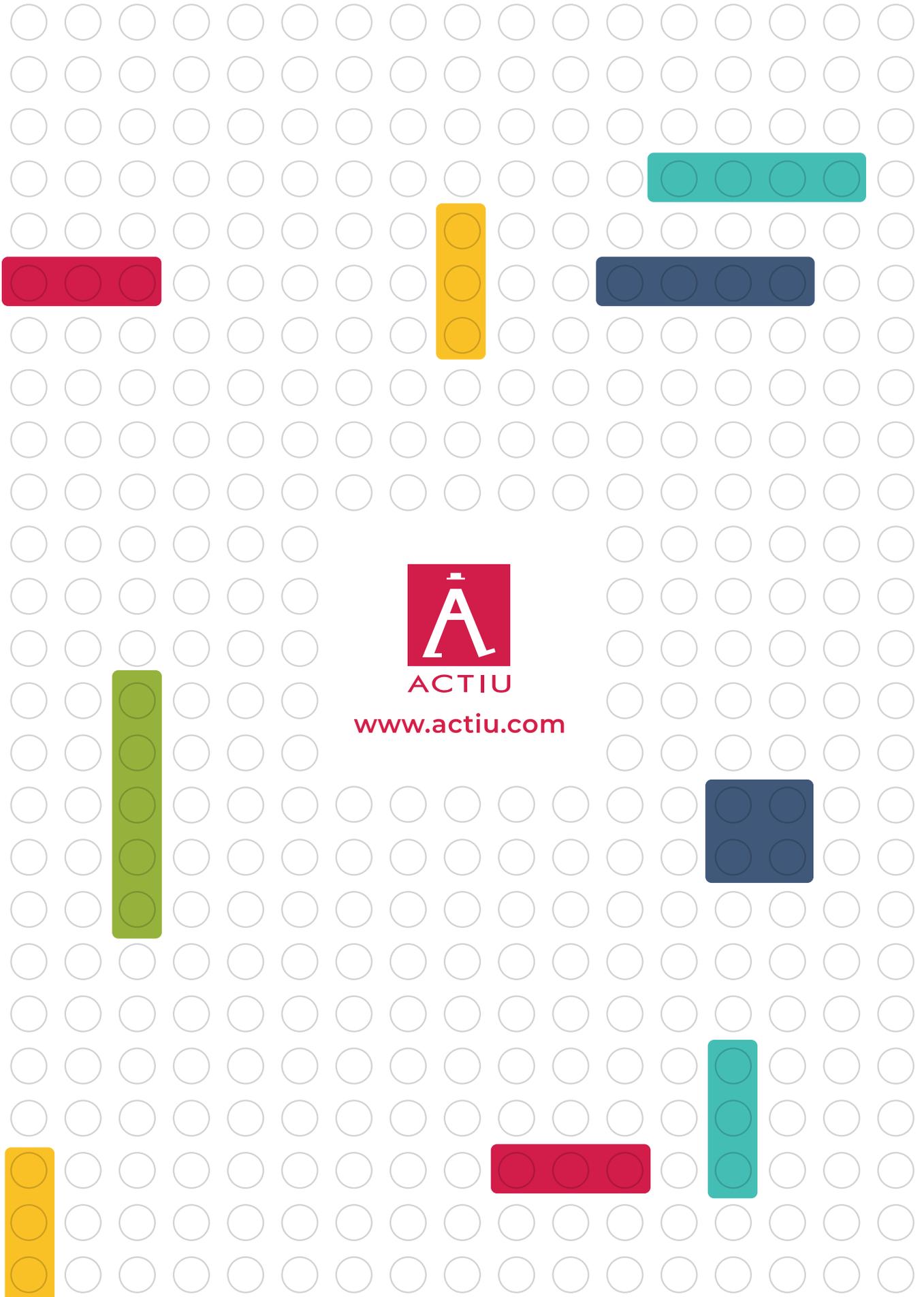




# And remember ● ● ●

01. List your needs
02. Optimize your space
03. Define your style
04. Create your environments
05. Encourage your team
06. Promote the talent
07. Change when you need it
08. Make productive meetings happen
09. Enjoy your wellness





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